

# WELLINGTON

9700 WELLINGTON ROAD, MANASSAS, VA

(703) 330-5019 • FAX: (703) 331-1335

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## NOTICE TO OWNERS

### CALL FOR CANDIDATES FOR WELLINGTON COMMUNITY ASSOCIATION BOARD OF DIRECTORS

On December 18, 2018, the Wellington Community Association will hold its annual meeting. During the meeting, four (4) members to the Board of Directors elected via paper ballot, will be announced. Board Member duties include decision making for the community, setting policies and procedures, monitoring contracts, and administering Community Association affairs. Directors are expected to attend one Board meeting a month and serve without compensation for a term of three (3) years (or shorter period as may be applicable due to a prior vacancy on the Board). A more detailed description of the duties of Board Members, or their elected officers, can be found in the Association Bylaws. Should you be interested in serving on the Board, please familiarize yourself with the Wellington Governing documents carefully.

All prospective candidate's assessments must be paid to date with no unpaid fees/fines. Their property must also be without architectural violations. All candidates seeking nomination for election to the Board must have the signatures of the owners of at least three (3) other lots for their statement of candidacy to be valid.

This is your opportunity to directly affect your community. If you are interested in running, please complete the attached biographical information sheet and return it, along with an electronic copy of the form for posting to the Wellington web site. The form may be sent via US mail or facsimile (with confirmation of receipt), or can be hand delivered. The completed hard copy form and e-copy must be received **prior to November 9, 2018 at 5:00 PM.** Prospective candidates please remember to include an electronic copy of your biographical information.

Wellington Community Association  
9700 Wellington Road  
Manassas, VA 22110  
Fax: 703-331-1335 (with confirmation of receipt)

**PAPER BALLOTS WILL BE SENT OUT ON OR BEFORE NOVEMBER 16, 2018.** Please remember that you are not running for a particular office (i.e., President, Vice-President, etc.), but only for a seat on the Board. Officers are elect from within the elected board members to serve in the different capacities once the board is established.

Should you have any questions, please contact the on-site office by e-mail [lmulloy@wellingtonca.org](mailto:lmulloy@wellingtonca.org). or call (703) 330-5019.

Thank you for your participation in this important process.

Sincerely,

The Board of Directors  
Wellington Community Association

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## BIOGRAPHICAL INFORMATION WELLINGTON COMMUNITY ASSOCIATION 2018 BOARD VACANCY

**Important:** This form is available in word format by contacting the on-site office. Information provided on this form will be published as received for distribution to the association members along with the election ballot.  
Only the original signed form or, faxed PDF forms with original signatures in can be considered valid nominations.

### **Please Print**

Candidate's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (Day): \_\_\_\_\_ Evening: \_\_\_\_\_ e-mail \_\_\_\_\_

**Biographical Information:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reasons for Wishing to Serve on the Board:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Issues of Particular Interest:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Owner Seeking Nomination; \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner of Lot

\_\_\_\_\_  
Address (in Association)

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Signature of Owner of Lot

\_\_\_\_\_  
Address (in Association)

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Signature of Owner of Lot

\_\_\_\_\_  
Address (in Association)

\_\_\_\_\_  
Date: